



Shine On

## Job Posting

# Summer Camp Inclusion Coordinator

Title: Summer Camp Inclusion Coordinator (*Summer Seasonal Position*)

Reports to: Kieshia Desmond, Youth Director

June 10 – August 23, 2024 Salary \$18.00, Hourly

Start Date: June 10, 2024

### **The YMCA of Pictou County Experience**

The YMCA of Pictou County is a supportive and caring staff team who are thriving, growing, and are passionate about their work. The workplace team culture is inclusive, genuine, kind and nurturing, where team members are encouraged to learn and succeed individually and collectively. The environment is casual and comfortable yet friendly and professional. All team members are encouraged to have fun at work alongside the policies that guide our professionalism. At the YMCA of Pictou County, we know the value of being healthy and active, of bringing people together, and social and physical activity within a community.

### **Position Summary**

Diversity, Equity and Inclusion will be the focus of these leadership positions. Supporting the campers and camp staff with program adaptations, child focused planning, behaviour diffusion support, support with removal of barriers to participation and program supervision. A Summer Camp Inclusion Coordinator is also responsible for camp staff support, supervision, safety, planning, financial budgeting, purchasing of supplies and implementing all Summer Day Camp programs in an inclusive manner. They are responsible for overall program quality and delivery of Camp Standards. Flexibility is required for these positions based on operations need. This is a Summer Seasonal position.

### **We Offer**

- Individual YMCA Membership

### **Responsibilities & Qualifications**

- Responsible for development, coordination, and delivery of inclusive Day Camp programming in keeping with YMCA Camp Standards and Serving all Member (SAM) standards, ensuring high level camper & parent satisfaction, engagement, and retention. Provide direct program support & staff supervision.
- Build, foster, and maintain positive working relationships with participants, community members, staff and volunteer in efforts to enhance and promote our Y profile in the community. Evaluate, present, and initiate recommendations to enhance participant satisfaction, engagement, and retention to ensure the delivery of quality day camp programming.
- Ensure management of Day Camp Program delivery is in keeping with Association budgetary requirements. Ensure Summer Day Camp program delivery meets or exceeds any and all provincial/public health regulations, Child Protection, and Day Camp safety standards.
- Previous experience with program adaptations, behavior diffusion and/or removal of barriers for children's participation
- Previous Camp or leadership experience working with children ages 5-12.
- Organizational skills and the ability to manage multiple tasks.
- First aid & CPR certification is a condition of employment and High Five Training is an asset.

*The YMCA of Pictou County is an equal opportunity employer that values inclusion and diversity.*

- Enrollment in Post-Secondary is an asset; Education, Recreation, Child and Youth or related program.
- Superior interpersonal and communication skills are essential to establishing and maintaining harmonious working relationships.
- Demonstrated discretion and sound judgement in the handling of confidential information; this includes a high degree of integrity and trust.
- High level of initiative is needed to work independently and respond to unanticipated items.
- Strong communication, public speaking and presentation skills.

**Note: Employees will be required to attend YMCA Child Protection Training. Successful candidates will be required to provide a current and satisfactory Criminal Record Check/Vulnerable Sector Check, Child Abuse Registry Check, and proof of valid First Aid and CPR training. Having these documents ready for the interview is recommended.**

**Apply Today:** Please email your cover letter and resume in one document to Kieshia Desmond at [Kieshia.Desmond@pcymca.ca](mailto:Kieshia.Desmond@pcymca.ca) by March 25, 2024. We look forward to hearing from you.